



Porters Grange Primary School & Nursery

Part of the Portico Academy Trust

Executive Headteacher Mrs C. Woolf

Head of School Miss D Henley

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PORTICO
ACADEMY TRUST

opening doors, unlocking potential

CEO - Mrs C. Woolf

20th April 2026

Dear Parents & Carers,

As part of our summer topic, The Roman Empire, Year 3 will be visiting Southend Museum for a day of hands on archaeology sessions and a visit to the planetarium.

The trip will take place for **Starfish** on **Friday 8th May 2026** and for **Lobster** on **Thursday 14th May 2026**.

School uniform must be worn on the day and good walking shoes will be required as we will be walking to and from the museum. Please ensure that you arrive at school punctually.

Children will need to bring a packed lunch and drink, in a bag that they can carry. Those who receive a free school lunch can have a standard school packed lunch provided to them. Please indicate on ParentPay when you pay and give permission, if you would like us to arrange a school packed lunch for you.

The school is subsidising the cost of the trip to minimise the cost to families. We are asking for a contribution of **£5** towards the entrance fee and hands on session. Children will not require any spending money. Please pay and give your permission on Arbor by **Friday 1st May 2026**.

Any parents experiencing difficulties paying should speak to the school office as we want all children to enjoy this experience.

Yours sincerely,

Mrs Chaabi and Mrs Scanes



Southend-on-Sea

